



Southmoore Instrument Arts Program Charms Online System Information

Charms Online System

Charms is our online system the band utilizes for finances. It allows patrons to check all band payments online.

How to Log-on to Charms:

- Go to <https://www.charmsoffice.com/charms2/login.asp>, make sure you are in the parents/students/members login page
- Enter the school code: SouthmooreHSBand
- Enter your ID Number. Your ID is usually the student's last name capitalized followed by your graduation year i.e. Smith2024
- Please e-mail our treasurer at treasurer@sabercatband.com if your ID does not work or need your password reset.
- After logging in the first-time, you will be promoted to reset your password (minimum 15 characters)
- Click finances to see your account balances, pay online, etc.

Two areas in which you can help the director maintain his/her records:

- **Update Personal Information** – you may help make changes to your child's student information page (such as updating phone numbers and email addresses if they change) to help the director communicate with you more effectively. Click the Personal Info button.
- **Online payments** (through PayPal). You can make credit card payments for student payments, trip payments, and other deposits to your student's account. You will see blue buttons in the four main areas of the financial statement indicating your ability to make online payments. Note: There is a small convenience fee charged by PayPal associated with online payments to offset the cost for this service.